

BISHOP'S LETTER TEMPLATE

(DATE)

Bishop's Office
49 Elm St.
Worcester, MA 01608

Dear Bishop: (DO NOT PUT A NAME)

FIRST PARAGRAPH (3 sentences about who you are, where you live, your age, grade, interests)

SECOND PARAGRAPH (3 sentences about why you are writing this letter. Confirmation requirement, a chance to put into words the culmination of your 11 years of Religious Education.)

THIRD PARAGRAPH (3 sentences about why you wish to make your Confirmation. What it means to you personally, to your family, and where you intend to go in faith as an adult)

Sincerely,

Your Name typed, but signed above

*Please bring a rough draft to the January 3rd class for review or e-mail a copy to karchambault or nnorberg@saintdenischurch.com before the January 3rd class. The teachers will edit and return to you for corrections at the Presentation Mass on January 31st. The **final draft should be completed and returned by the February 21st class.***